



मुक्त शिक्षा विद्यालय  
**School of Open Learning**  
(मुक्त शिक्षा परिसर)  
**(Campus of Open Learning)**  
दिल्ली विश्वविद्यालय, दिल्ली-110007  
**University of Delhi, Delhi - 110007**  
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Ref. No./SOL/Est-I/2015/ 2240

Dated 11-12-2015

**NOTICE**

Applications are invited for the following posts on Contract basis in the School of Open Learning:

1. **Cameraman** (1 No.) - 10+2 pass from a recognized Board and a Certificate / Diploma in Photography / Cinematography. In addition, two years working experience of operating professional Still and Video Cameras with any reputed production house and Knowledge of Sound Recording as well.

The remuneration will be paid Rs.12,000/- per month.

2. **Video Editor** (1 No.) - 10+2 pass from a recognized Board and a Certificate / Diploma in Still & Video Editing. Should have good knowledge of Audio, Video and Photo Editing, Software such as Adobe Premier, Pro CS 6, Adobe After Effects CS 6, Edius 6 or 7, Photoshop CS 6, Adobe Audition CS6, Sound Forge 10 etc. In addition, two years working experience with any reputed production house as Video Editor is required.

The remuneration may be paid Rs.16,000/- per month.

3. **Stenographer (Bilingual)** (1 No.) (Age Limit 27 years)  
**Essential:** i) passed Sr.Secondary School (10+2) Examination or its equivalent examination.  
ii) Shorthand Speed of 80 words per minute and typing speed of 40 words per minute in English, and  
iii) Shorthand speed of 60 words per minute and typing speed of 30 words per minute in Hindi.

**Desirable:** Knowledge of Computers. Diploma in Computers and/or Office Management and Secretarial Practice.

The amount will be paid Rs.15,800/- per month.

The applications giving full bio-data of the candidates alongwith copies of the educational qualifications and experience etc. may be sent to the Assistant Registrar (Estab.) School of Open Learning, University of Delhi, Delhi-110007 within 21 days from the date of issue of this notice. The SOL reserves the rights to fill-up or not to fill up the above posts.

  
Joint Registrar, SOL