UNIVERSITY OF DELHI

2023-2024

PROSPECTUS

MBA

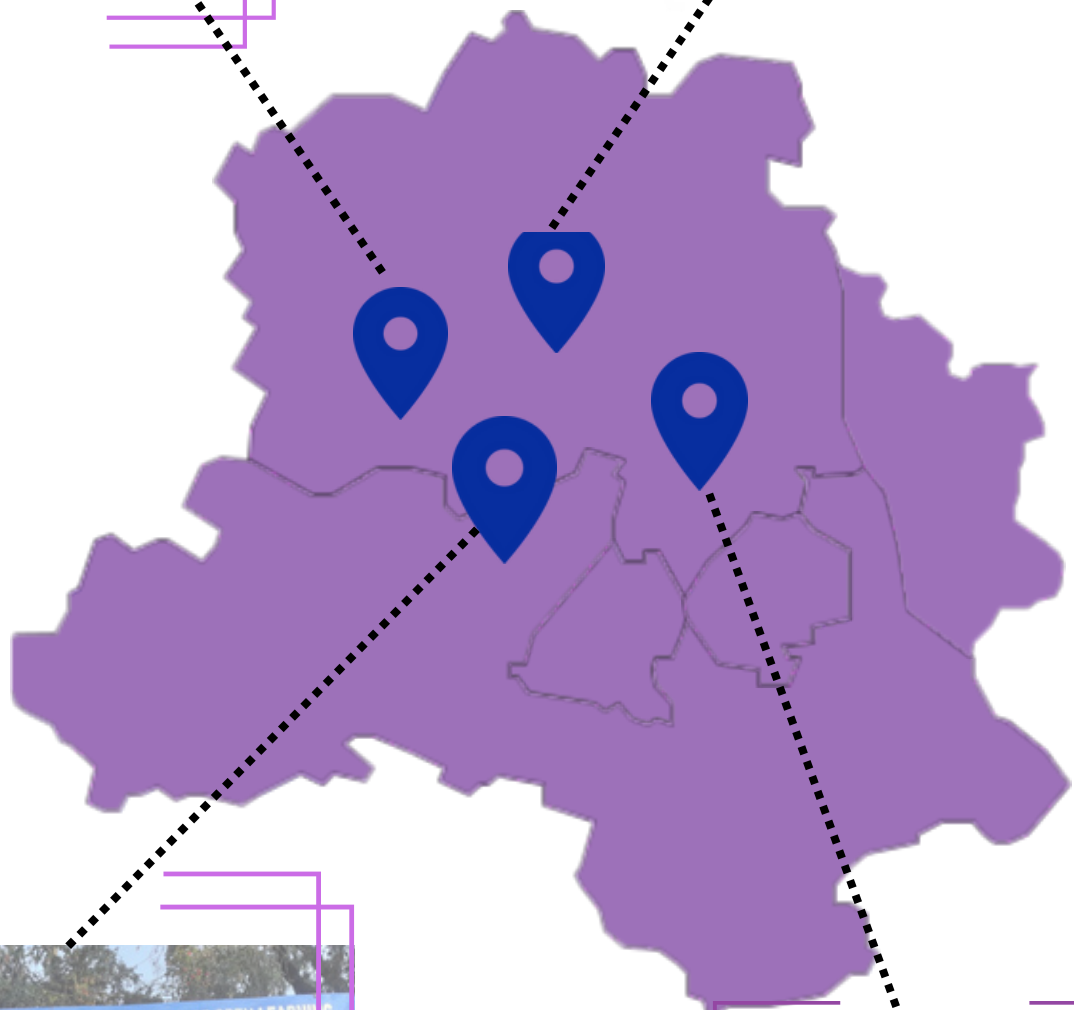**DEPARTMENT OF DISTANCE & CONTINUING EDUCATION**

SCHOOL OF OPEN LEARNING
UNDER THE AEGIS OF
CAMPUS OF OPEN LEARNING

Regional Centres

KESHAVPURAM, WEST CENTRE DDCE, SOL/COL, DU

NORTH CAMPUS, VISHWAVIDYALAYA, DDCE, COL/SOL, DU

SOUTH CAMPUS, MOTI BAGH, DDCE, SOL/COL, DU

TAHIRPUR, EAST CENTRE, DDCE, SOL/COL, DU

OUR CORE VALUES

Excellence

Innovation

Ethical Leadership

Diversity & Inclusion

Inception (1962)

Establishment of SOL with 900 students.

2022-23

We launched 6 new professionally oriented programmes including MBA.

2085 MBA students enrolled in 2022-23

10+ tie-ups with different institutions

45+ Student Support Staff

20 Programmes

Vision

To provide quality teaching and learning embedded with values and ethics to nurture our students and help them develop a global outlook and contribute towards aspiring India.

Mission

To integrate modern education with Indian knowledge system and extend its reach even to individuals in remote areas of society and enable them to be socially and economically responsive leaders through academic inclusion.

TIMELINE

S. No	Event	Date
1.	Start of Registration	1st July' 2023
2.	Last Date of Registration	15th August' 2023
3.	Display of First Merit List	18th August' 2023
4.	Fee Submission for First Merit List Applicants*	Upto 21st August' 2023
5.	Display of Second Merit List	22nd August' 2023
6.	Fee Submission for Second Merit List Applicants*	Upto 25th August' 2023
7.	Display of Third Merit List	26th August' 2023
8.	Fee Submission for Third Merit List Applicants*	Upto 29th August' 2023
9.	Mop- Up Round (Subject to availability of seats)**	30th August' 2023
10.	Fee Submission for Mop-Up Round Applicants*	31st August' 2023

*Subject to change as per DEB-UGC/ University of Delhi directions.

* Fee refund on the cancellation of admission will be as per DEB-UGC/ University of Delhi rules.
** No fee will be refunded for students taking admission in mop-up round.

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PREAMBLE

The University of Delhi established the Department of Distance and Continuing Education (DDCE), Faculty of Open Learning, and Open Learning Development Centre (OLDC) under the aegis of the Campus of Open Learning/School of Open Learning, University of Delhi, in 2022. The DDCE acts as an umbrella for departments of various disciplines/fields of study offering their programmes through the distance learning mode, such as Commerce, Economics, Education, English, Environmental Science, History, Hindi, Political Science, Punjabi, Sanskrit, Urdu, Management, Financial Studies, Library and Information Science, Computer Application and Psychology.

When the School of Open Learning began enrolling students in 1962, it offered conventional programmes in humanities and commerce and catered to around 900 students. Since then, the institution has come a long way, and currently, more than four lakh students are enrolled across various disciplines. This journey of expansion has been accompanied by a corresponding increase in the number of regional centres. The School of Open Learning established its South Study Centre at Moti Bagh in 1990, the West regional centre at Keshav Puram in 2007, and there is an upcoming study centre at Tahirpur in East Delhi. In 2022, the Department of Distance and Continuing Education, University of Delhi, launched six contemporary/professional courses, namely, Master of Business Administration (MBA), Master of Library and Information Sciences, B.A. (Hons.) Economics, Bachelor of Management Studies, Bachelor of Business Administration (FIA), and Bachelor of Library and Information Sciences. This year, the Department is introducing the B.A. (Hons) Psychology programme.

The School of Open Learning provides students with an opportunity for higher education, especially for those who are employed and wish to add to their qualifications or those who are unable to join a regular college due to various constraints. The distance education mode is a viable alternative for students who desire a flexible medium of instruction - in their aim to attain higher education and vocational skills. The mode of instruction is primarily through the well-structured course material that is provided at the time of admission to all the students, and the same is supplemented with video lectures and academic counselling sessions conducted at various Learning Support Centres. Experienced faculty members are always available at the main campus for mentoring and counselling.

The admission criteria, as well as the examinations for various programmes in the Department/School are both governed by the norms of the University of Delhi, which confers degrees to the students of the Department, as it does in the case of students from its constituent colleges. From the academic session 2022-23, the University of Delhi has adopted the National Education Policy (NEP) 2020 and introduced the Undergraduate Curriculum Framework (UGCF) 2022. This Prospectus contains all the required information for admission to the MBA programme offered by the DDCE, COL/SOL, University of Delhi. However, any further specific query (not available in the Prospectus) may be obtained from the DDCE, COL/SOL.

VICE CHANCELLOR's MESSAGE

PROF. YOGESH SINGH
Vice Chancellor, DU

Greetings to all!

Distance education has revolutionised the way we approach learning, enabling individuals from all walks of life to pursue their academic goals without the constraints of time and place. The School of Open Learning (SOL)/ Campus of Open Learning (COL), University of Delhi, has been at the forefront of this transformative movement, providing quality education to countless students who have chosen this flexible mode of study.

The MBA programme offered by the Department of Distance and Continuing Education (DDCE), SOL/COL, University of Delhi, holds immense importance in today's dynamic and competitive professional landscape. The department allows individuals to balance their personal and professional commitments while pursuing higher education. The MBA programme through distance learning empowers you to enhance your skill set and acquire a valuable qualification without sacrificing your existing commitments. Moreover, the MBA programme at the School of Open Learning ensures that you receive the same high-quality education as your counterparts in traditional classroom settings.

I urge you to recognise the immense potential of distance education. It is an opportunity for you to unlock your true potential, expand your knowledge, and equip yourself with the skills necessary for professional success. Seize this chance to enhance your career prospects, network with like-minded individuals, and contribute meaningfully to the business world.

As you embark on this educational journey, remember that success requires discipline, perseverance, and a strong desire to excel. Stay committed to your studies, engage actively in discussions, and take full advantage of the resources at your disposal. The School of Open Learning, University of Delhi, is here to support and guide you every step of the way.

I wish you all the best as you embark on this transformative journey of learning and growth. May your pursuit of knowledge lead you to great heights of success and fulfilment.

DIRECTOR's MESSAGE

PROF. PAYAL MAGO
Director, DDCE, COL/SOL, DU

Dear Prospective MBA Students,

In the previous academic year, 2022-23, the University of Delhi understood the need for an overhaul in the delivery of management education amidst a rapidly changing technological environment and a VUCA business world. Hence, it introduced the MBA programme in the distance mode under the Department of Distance and Continuing Education (DDCE), School of Open Learning (SOL)/Campus of Open Learning (COL), University of Delhi. Embarking on a journey guided by a vision to equip our students with decision-making skills and strategic thinking, enabling them to excel in challenging leadership positions in the future, I am thrilled to announce that in our maiden year itself, we have enrolled a staggering number of 2085 students into our MBA programme. This demonstrates the trust that students place in our institution. We are proud to have such a diverse and vibrant student community that brings together a multitude of experiences and perspectives. Our MBA programme is designed to democratize learning and develop highly adept professional managers who continuously strive for excellence.

In our constant endeavour to provide quality education, we have organised more than 20 expert talks, inviting industry leaders and renowned professionals to share their insights and experiences with our MBA students. These sessions have been instrumental in bridging the gap between theoretical knowledge and practical application, equipping our students with the skills and acumen needed to excel in the business world.

To cater to the diverse needs of our students, we have implemented a unique blend of online and offline learning methodologies. Our weekday online sessions offer flexibility. Additionally, our offline counselling sessions provide a valuable opportunity for face-to- face interaction and networking, enhancing the overall learning experience.

We are proud to have established upwards of 5 Memorandums of Understanding (MOUs) with esteemed organisations, fostering collaborations that open doors to internships, industry exposure, and career opportunities for our MBA students.

To facilitate your learning journey, we provide comprehensive study materials, an e-library, video lectures, counselling sessions, audiobooks, and other necessary facilities. We are committed to ensuring you have the resources and support needed to excel in your studies.

At the SOL/COL, we strive to provide a nurturing and inclusive environment that empowers our MBA students to become future leaders and change-makers. Our focus is not only on imparting knowledge but also on fostering critical thinking, innovation, and ethical decision-making.

As you embark on this transformative journey, I assure you that our faculty will guide and support you every step of the way. Together, we will empower you to achieve your academic and professional aspirations.

Once again, I extend my warmest welcome to our MBA programme. We are excited to have you on board and look forward to an enriching and rewarding learning experience together.

Best Wishes!

OSD's MESSAGE

PROF. U.S. PANDEY

OSD, DDCE, SOL/COL, DU

Department of Distance and Continuing Education, School of Open Learning, Campus of Open Learning has been a trailblazer in distance education since its inception in 1962. We started with a batch of merely 900 students, the institute is now imparting education to around five lakh students as per the data of the year 2021-22. Today, education through distance mode has taken precedence over conventional has also served as a reminder of some of the inherent advantages of distance education that further prompt us to not restrict ourselves to conventional programs only.

Keeping our vision and values intact, we have launched the Master of Business Administration (MBA) programme through distance mode for both fresh graduates and working professionals. The programme is delivered through the latest pedagogics. It includes industry engagement, workshops, summer internships, and audio- video facilities that prepare our students for taking leadership positions. The programme is a blessing for working professionals who aspire to take leading positions in the future. It will equally enable fresh graduates in building their careers. Students may refer to the programme prospectus for detailed information on the admission process, eligibility criteria, programme structure, and other relevant aspects. Finally, on behalf of the Department of Distance and Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi, I heartily welcome you all to your new journey and it will be our endeavour to provide you with an enriching and memorable experience.

Best Wishes!

Academic Staff

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Academic Co-ordinator	1. Mr. Deekshant Awasthi		academiccoordinator@col.du.ac.in

ABOUT THE DEPARTMENT

The University of Delhi has established the Department of Distance and Continuing Education (DDCE); Faculty of Open Learning; and Open Learning Development Centre under the aegis of Campus of Open Learning (COL) /School of Open Learning (SOL), University of Delhi. DDCE is continuously striving to build an inclusive knowledge-based society through distance education. It is focused to make high-quality academic programmes available to the mass through ODL mode.

From the Academic Session 2022-23, DDCE is offering undergraduate and postgraduate programmes in management education in Open & Distance Learning (ODL) mode. The two undergraduate management programmes are Bachelor of Management Studies (BMS) and Bachelor of Business Administration (Financial Investment Analysis) (BBA(FIA)) and Master of Business Administration (MBA) as a postgraduate programme. The department follows a multimedia approach in delivering its programmes. It has included self-learning printed materials, supporting audio-video programmes, face to face interaction with students and academic counsellors. It facilitates the working professionals in acquiring management abilities and skills which will transform them into a leader in the business environment. The programmes of the department are designed in a modular format for providing maximum flexibility to the learners.

ABOUT THE PROGRAMME

MBA is a two-year postgraduate programme designed to develop the skills required for careers in business and management. It is embedded with a high degree of flexibility, thereby allowing everyone to realize their educational capabilities and fulfil their career aspirations. The programme will enable participants to continuously learn, improvise, and grow in their career trajectory.

The structure of the course is closely aligned with contemporary business requirements. The MBA programme has a two-tier structure: it consists of a core curriculum (compulsory credit courses and compulsory MBA non-credit courses), a summer internship and elective courses (optional courses in the second year). The first year is committed to develop business fundamentals through compulsory courses spanning the areas of economics, finance, marketing, etc. The second year offers number of electives, thus ensuring the students to have wide area of choices to build upon their desired area of pursuit. DDCE is always student centric at its core and flexible enough to cater heterogeneous group of students with required customization. It is also committed to create a conducive environment for teaching, learning, and research for students and faculty. Continuous industry interaction is an added advantage to the students of this programme.

What does SOL provide?

- Self Learning Material
- Industrial exposure to the students by industry experts
- Audio books are available for visually impaired students
- Video lectures
- Live lectures in online as well as offline mode.

WHY DDCE, COL/SOL?

Students looking for flexible and accessible education options can consider the School of Open Learning (SOL) for their studies. One of the key advantages of SOL is that it facilitates distance learning, allowing students to learn at their own convenience. This mode of learning enables individuals to balance work, family, and other commitments while pursuing their educational goals. Moreover, SOL offers degrees that are equivalent to those obtained through regular courses, ensuring that there is no compromise in the value of the degree. Students pursuing their studies through SOL are eligible for the same career opportunities and job prospects as students from any other colleges.

Another benefit of SOL is that it offers bi-annual exams instead of yearly exams, which reduces the burden of covering the syllabus and lessens the stress for the students. Additionally, SOL does not have any attendance requirements, making it an ideal option for working professionals who cannot attend regular classes.

Students can also opt for professional courses such as CA, CS and any other due to the flexibility of the course structure. Students who are thinking of preparing for civil services SOL is a good option for them too. SOL allows students to upskill in their spare time while continuing with their work or other commitments.

SOL is an affordable option for students as well as it provides financial assistance for those who need it. Students can benefit from various scholarships to cover their tuition fees. SOL offers a wide range of activities and events to its students, creating a sense of community and engagement. Despite being a distance learning mode, SOL offers an affable experience to the students, allowing them to participate in various cultural, literary, and sports events. Lastly, SOL offers a global exposure to its students as the degree given to the students are globally accepted. In conclusion, students looking for flexible and accessible education options can benefit greatly from the School of Open Learning.

PROGRAMME STRUCTURE

Programme Duration

- The minimum duration is 2 years
- The maximum duration is 4 years.

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                          │     MBA      │
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              ┌────────────────┴────────────────┐
       ┌─────────────┐                    ┌─────────────┐
       │   PART 1    │                    │   PART 2    │
       └─────────────┘                    └─────────────┘
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SEMESTER - 1	SEMESTER - 2
Organizational Behaviour (MBAFT-6101)	Organizational Effectiveness and Change (MBAFT-6201)
Data Analysis and Decision Tools (MBAFT-6102)	Decision Modelling and Optimization (MBAFT -6202)
MBAFT-6103 Managerial Economics	Economic Environment of Business (MBAFT -6203)
Accounting for Managers (MBAFT-6104)	Corporate Finance (MBAFT-6204)
Marketing Management (MBAFT-6105)	Management Accounting (MBAFT -6205)
Human Resource Management (MBAFT-6106)	Production and Operation Management (MBAFT -6206)
Business Communication (MBAFT-6107)	Marketing Research (MBAFT -6207)
Information Technology Management (MBAFT-6108)	Management of Information System (MBAFT -6208)

SEMESTER - 3	SEMESTER - 4
Business Ethics & Sustainability (MBAFT -6301)	Legal Environment of Business (MBAFT -6401)
Strategic Analysis (MBAFT -6302)	Strategic Management (MBAFT -6402)
Project Study * (MBAFT-6303)	Global Business Management (MBAFT -6403)

Note*: In lieu of Project Study (MBAFT- 6303) students will study Entrepreneurship, Creativity and innovation (MBAFT- 7302)

Selection of Elective Courses

During Semester 3 of the programme, in addition to the three compulsory papers, a student shall have to choose five elective courses from the list of optional papers announced at the beginning of Semester 3. Also, during Semester 4 of the program, in addition to the three compulsory papers, a student shall have to choose five elective courses from the list of optional/ elective papers announced at the beginning of the Semester 4.

ELECTIVE COURSE AREAS

Areas	Elective Course Areas	Course Code
1	Culture, Philosophy and Management	MBAFT -7101 to MBAFT -7103
2	Economic & Public Policy	MBAFT-7201 to MBAFT-7202
3	Entrepreneurship	MBAFT -7301 to MBAFT -7302
4	Finance	MBAFT -7401 to MBAFT -7414
5	Information Technology Management	MBAFT -7501 to MBAFT -7503
6	Marketing	MBAFT -7601 to MBAFT -7615
7	Operations Management	MBAFT -7701 to MBAFT -7712
8	Organizational Behaviour & Human Resource Management	MBAFT -7801 to MBAFT -7815
9	Strategic Management	MBAFT -7901 to MBAFT -7905

List of Elective Courses

S.no	Code	Area -1 Culture, Philosophy and Management
1	MBAFT -7101	Cultural, Philosophical and Spiritual Foundations of Management
2	MBAFT -7102	Business Transformation Through Spiritual Leadership
3	MBAFT -7103	Spirituality at Workplace

S.no	Code	Area -2 Economics & Public Policy
1	MBAFT -7201	Economic Growth and Development
2	MBAFT -7202	Economics of Innovation

S.no	Code	Area -3 Entrepreneurship
1	MBAFT -7301	Managing Human Resources in SMEs/ Start Ups
2	MBAFT- 7302	Entrepreneurship, Creativity and Innovation

S.no	Code	Area -4 Finance
1	MBAFT -7401	Quantitative Analysis of Financial Decision
2	MBAFT -7402	Security Analysis and Portfolio Management
3	MBAFT -7403	Financial Analysis
4	MBAFT -7404	International Financial Management
5	MBAFT -7405	Merchant Banking and Financial Management
6	MBAFT -7406	Management Control System
7	MBAFT -7407	Corporate Taxation
8	MBAFT -7408	Financial Derivatives
9	MBAFT -7409	Project Planning, Analysis and Management
10	MBAFT -7410	Financial Risk Management
11	MBAFT -7411	Fixed Income Securities
12	MBAFT -7412	Financial Markets and Institutions

13	MBAFT -7413	Financial Reporting
14	MBAFT -7414	Mergers and Corporate Restructuring

S.no	Code	Area -5 Information Technology Management
1	MBAFT -7501	Managing E- Business
2	MBAFT -7502	Business Process Re-engineering
3	MBAFT -7503	Strategic Management of Information Technology

S.no	Code	Area -6 Marketing
1	MBAFT -7601	Consumer Behaviour
2	MBAFT -7602	Advertising Management
3	MBAFT -7603	Competitive Marketing
4	MBAFT -7604	Business Marketing
5	MBAFT -7605	Sales Force management
6	MBAFT -7606	Service Marketing
7	MBAFT -7607	Sales Promotion Management
8	MBAFT -7608	Brand Management
9	MBAFT -7609	Digital Marketing
10	MBAFT -7610	Retailing Management
11	MBAFT -7611	Marketing Channels
12	MBAFT -7612	Marketing Analytics

13	MBAFT -7613	Advanced Marketing Research
14	MBAFT -7614	Global Marketing
15	MBAFT -7615	Rural Marketing

S.no	Code	Area -7 Operations management & Decision Sciences
1	MBAFT -7701	Operations Strategy
2	MBAFT -7702	Total Quality Management for Business Excellence
3	MBAFT -7703	Integrated Management Systems
4	MBAFT -7704	World Class Manufacturing
5	MBAFT -7705	Technology, Innovation and New Product Management
6	MBAFT -7706	Service Operations management
7	MBAFT -7707	Systems Optimization and Management Science
8	MBAFT -7708	Predictive Analytics and Big Data
9	MBAFT -7709	Supply Chain Analytics
10	MBAFT -7710	Supply Chain Management
11	MBAFT -7711	Sustainable Operations Management
12	MBAFT -7712	Artificial Intelligence and Deep Learning

S.no	Code	Area -8 Oragnisational Behaviour & Human Resource Management
1	MBAFT -7801	Human Resource Metrics & Analytics
2	MBAFT -7802	Performance Management and Training Intervention

3	MBAFT - 7803	Managing Training, Learning and Development
4	MBAFT - 7804	Talent Management
5	MBAFT - 7805	Personal Power & Leadership
6	MBAFT - 7806	Compensation and Rewards Management
7	MBAFT -7807	Managing Interpersonal and Group Processes
8	MBAFT -7808	Managing Diversity
9	MBAFT -7809	Counseling Skills for Managers
10	MBAFT -7810	Human Resource Development: Strategies and Systems
11	MBAFT -7811	Management of Industrial Relations
12	MBAFT -7812	Negotiations and Influence Skills
13	MBAFT -7813	Cross Cultural and Global Management
14	MBAFT -7814	Change and Interventions Strategies
15	MBAFT -7815	Leadership, Power and Politics

S.no	Code	Area -9 Strategic Management
1	MBAFT -7901	Strategic Capability Building and Innovation
2	MBAFT -7902	Strategic Management in Social Enterprises
3	MBAFT -7903	International Business Strategy
4	MBAFT -7904	Strategic Management of Startups
5	MBAFT -7905	Strategic Innovations in Health Care and Education

Student's Assessment

- English shall be the medium of instruction and examination.
- Centre of examination shall only be Delhi.
- Each exam will be of 100 marks out of which 70 marks shall be allocated for semester-end examination and 30 marks for internal assessment.
- Duration of semester end examination of each paper (Physical Mode) shall be 3 hours.

Pass Percentage

The minimum marks for passing the examination for each semester shall be 40% in aggregate and a minimum of 40% marks in the semester-end examination in each paper.

Promotion Criteria

To be eligible for promotion to the Second Year (Part II) of the programme, a student must clear successfully at least 12 papers out of the 16 papers offered during the first year of the programme. However, he/she will have to clear the remaining papers while studying in Part- II of the programme.

Eligibility for promotion to the Second Year of the programme will be contingent on the student successfully completing summer training.

Student who do not fulfil the promotion criteria as above shall be declared failed in the 1st year. However, they shall have the options to retain the Grades in the papers in which they have secured Pass Grade as per the formula prescribed as Table 'A'.

Re-Examination

Students who have not achieved the minimum passing marks in individual papers for a particular semester will have the opportunity to take a re-examination in the respective paper(s) during the Span Period of the programme.

Re-Examination Schedule:
- During Semester 2, students can reappear for the examinations of the courses taken in Semester 1.
- In Semester 3, students are allowed to appear for the examinations of the courses from Semester 1.
- Semester 4 allows students to reappear for the examinations of the courses taken in Semesters 1, 2, and 3.

Special Provision: In case a student fails in Semester 4, Part II, they will be granted a special chance to reappear in a maximum of two papers of Part II after the Final Semester results are declared, as notified by DDCE/SOL/COL.

Division of Degree into Classes

The degree shall be awarded to the successful students on the basis of the combined results of Part I and Part-II in the first year and second year examinations as follows:

Candidates securing 60% and above	**First Division**
Candidates securing 50% but below 60%	Second Division
Candidates securing above 40% but below 50%	Third Division

The results for M.B.A. (Full Time shall be based on a 10 point grading system with Letter Grade as per the formula prescribed by the University Grants Commission with minor changes in the computation of grade cut off as the Table 'A' below. The minimum Numerical Grade required to pass any course is 4 (Letter Grade 'D') in the total of End Semester Examination & Internal Assessment of the Course for both theory & practical.

Letter Grade	Numerical Grade	Formula	Computation of Grade cut off
O (Outstanding)	10	$m \geq \bar{X} + 2.5\,\sigma$	the value of $\bar{X} + 2.5\,\sigma$ to be taken into account for grade computation will be Actual $\bar{X} + 2.5\,\sigma$ or 90% whichever is lower
A+ (Excellent)	9	$\bar{X} + 2.0\,\sigma \leq m < \bar{X} + 2.5\,\sigma$	the value of $\bar{X} + 2.0\,\sigma$ to be taken into account for grade computation will be Actual $\bar{X} + 2.0\,\sigma$ or 80% whichever is lower
A (Very Good)	8	$\bar{X} + 1.5\,\sigma \leq m < \bar{X} + 2.0\,\sigma$	the value of $\bar{X} + 1.5\,\sigma$ to be taken into account for grade computation will be Actual $\bar{X} + 1.5\,\sigma$ or 70% whichever is lower
B+ (Good)	7	$\bar{X} + 1.0\,\sigma \leq m < \bar{X} + 1.5\,\sigma$	the value of $\bar{X} + 1.0\,\sigma$ to be taken into account for grade computation will be Actual $\bar{X} + 1.0\,\sigma$ or 60% whichever is lower
B (Above Average)	6	$\bar{X} \leq m < \bar{X} + 1.0\,\sigma$	the value of $\bar{X}\,\sigma$ to be taken into account for grade computation will be Actual $\bar{X}$ or 50% whichever is lower
C (Average)	5	$\bar{X} \leq 0.5\sigma \leq m \leq \bar{X}$	the value of $\bar{X} - 0.5\,\sigma$ to be taken into account for grade computation will be Actual $\bar{X} - 0.5\,\sigma$ or 45% whichever is lower
D (Pass)	4	$\bar{X} \leq \sigma \leq m \leq \bar{X} - 0.5\,\sigma$	the value of $\bar{X} - 1.0\,\sigma$ to be taken into account for grade computation will be Actual $\bar{X} - 1.0\,\sigma$ or 40% whichever is lower
F (Fail)	0	$\bar{X} \leq \sigma \geq m$	

A student obtaining Letter Grade F (Numerical Grade 0) shall be considered failed and will be required to re-appear in the Examination.
In case, where the total number of students is up to 30 the results in Grades shall be prepared on the basis of the actual performance of the student in the percentage scale and not on the basis of the formula at Table 'A' for computation of Grades.

Examination for practical, where applicable shall be based on continuous evaluation.

Final percentage of marks + (CGPA based on overall four semester (10)

Grade Points: As per the University Examination rule
CGPA Calculation: As per the University Examination rule.
SGPA Calculation: As per the University Examination rule.
Grand SGPA Calculation: As per the University Examination rule.
Conversion of Grand CGPA into Marks: As notified by competent authority the formula for conversion of Grand CGPA into marks.

Span Period

The span period of the programme is four years from the date of registration in the programme. A student to be eligible for award of degree has to clear all the papers offered during the two year programme within the span period.

ELIGIBILITY CRITERIA

Minimum Eligibility : Graduation with 50% marks from any recognized University in any discipline.

Selection Criteria : Merit for admission in the course will be prepared in the following manner

CATEGORY – 1

1) 80% weightage will be given of Graduation Marks.

2) 20% Weightage of marks for Professional work experience of any reputed Govt. or non Govt/Corporate Organization (No objection from employer is mandatory for working professionals). The weightage of the marks will be determined in the following manner:

- 20% weightage will be given for minimum work experience of Four years or more.
- 15% weightage will be given for a minimum work experience of Three years.
- 10% weightage will be given for a minimum work experience of Two years.
- 5% weightage will be given for a minimum work experience of One year.
- No weightage will be given for work experience of less than One year.

Note: Candidates who have no professional working experience are eligible to pursue MBA, but their merit will be considered only based on marks obtained by them upon Graduation.

CATEGORY – 2 *

For MBBS/BDS/MD/ MDS degree holders or persons having experience in Hospital administration with 2 years (No objection from Employer is mandatory in case of working professionals).

CATEGORY – 3 *

For Group A Officers of Govt. and Public Undertaking Organizations having graduation in any discipline (No objection from Employer is mandatory).

CATEGORY – 4 *

For those having experience of 2 or more years in Corporate Houses/Hospitality and Transportation Sector/Industry/Service Sector/Self-employed professionals (documentary evidence is mandatory).

*Preference will be given to these categories.

Important: The Reservation policy will be applicable as per rules of the University of Delhi.

Course Credit Scheme

Definitions:
(i) 'Academic Programme' means an entire course of study comprising its programme structure, course details, evaluation schemes etc. designed to be taught and evaluated in a teaching Department/Centre or jointly under more than one such Department/ Centre

(ii) 'Course' means a segment of a subject that is part of an Academic Programme

(iii) 'Programme Structure' means a list of courses (Core, Elective, Open Elective) that makes up an Academic Programme, specifying the syllabus, Credits, hours of teaching, evaluation and examination schemes, minimum number of credits required for successful completion of the programme etc. prepared in conformity with University Rules, eligibility criteria for admission

(iv) 'Core Course' means a course that a student admitted to a particular programme must successfully complete to receive the degree and which cannot be substituted by any other course

(v) 'Elective Course' means an optional course to be selected by a student out of such courses offered in the same or any other Department/Centre

(vi) 'Open Elective' means an elective course which is available for students of all programmes, including students of the same department. Students of other Departments can opt these courses subject to fulfilling eligibility criteria as laid down by the Department offering the course.

(vii) 'Credit' means the value assigned to a course which indicates the level of instruction; hour lecture per week equals 1 Credit, 2 hours practical class per week equals 1 credit. Credit for a practical could be proposed as part of a course or as a separate practical course

(viii) 'SGPA' means Semester Grade Point Average calculated for the individual semester.

(ix) 'CGPA' is Cumulative Grade Points Average calculated for all courses completed by the students at any point of time. CGPA is calculated each year for both the semesters clubbed together.

(x) 'Grand CGPA' is calculated in the last year of the course by clubbing together of CGPA of two years, i.e., four semesters. Grand CGPA is being given in Transcript form. To benefit the student, a formula for conversion of Grand CGPA into percentage marks is given in the Transcript

Semester	Core Courses			Elective Course			Open Elective Course			Total Credits
	No. of Papers	Credits (L+T/P)	Total Credits	No. of Papers	Credits (L+T/P)	Total Credits	No. of Papers	Credits (L+T/P)	Total Credits	
I	8	4.5*	36	0	NA	NA	NA	NA	NA	36
II	8	4.5	36	0	NA	NA	NA	NA	NA	36
III	3	4.5	13.5	5	4.5	22.5	NA	NA	NA	36
IV	3	4.5	13.5	5	4.5	22.5	NA	NA	NA	36
Total Credits	22	18	99	10	9	45	NA	NA	NA	144

MBA

Course Credit Scheme

Semester - I

Number of Core Courses	Credits in each core course			
Course	Theory	Practical	Tutorial	Credits
MBAFT - 6101	4.5	NA	NA	4.5
MBAFT - 6102	4.5	NA	NA	4.5
MBAFT - 6103	4.5	NA	NA	4.5
MBAFT - 6104	4.5	NA	NA	4.5
MBAFT - 6105	4.5	NA	NA	4.5
MBAFT - 6106	4.5	NA	NA	4.5
MBAFT - 6107	4.5	NA	NA	4.5
MBAFT - 6108	4.5	NA	NA	4.5
Total credits in core courses	36			36

Semester - II

Number of Core Courses	Credits in each core course			
Course	Theory	Practical	Tutorial	Credits
MBAFT - 6201	4.5	NA	NA	4.5
MBAFT - 6202	4.5	NA	NA	4.5
MBAFT - 6203	4.5	NA	NA	4.5
MBAFT - 6204	4.5	NA	NA	4.5
MBAFT - 6205	4.5	NA	NA	4.5
MBAFT - 6206	4.5	NA	NA	4.5
MBAFT - 6207	4.5	NA	NA	4.5
MBAFT - 6208	4.5	NA	NA	4.5
Total credits in core courses	36			36

Semester III

Number of Core Courses	Credits in each core course			
Course	Theory	Practical	Tutorial	Credits
MBAFT-6301	4.5	NA	NA	4.5
MBAFT-6302	4.5	NA	NA	4.5
MBAFT-6303	4.5	NA	NA	4.5
Total Credits in Core courses	13.5			13.5

Number of Elective Courses	Credits in each elective course			
Course	Theory	Practical	Tutorial	Credits
Elective course 1	4.5	NA	NA	4.5
Elective course 2	4.5	NA	NA	4.5
Elective course 3	4.5	NA	NA	4.5
Elective course 4	4.5	NA	NA	4.5
Elective course 5	4.5	NA	NA	4.5
Total Credits in Core courses	22.5			22.5

Semester IV				
Number of Core Courses	Credits in each core course			
Course	Theory	Practical	Tutorial	Credits
MBAFT-6401	4.5	NA	NA	4.5
MBAFT-6402	4.5	NA	NA	4.5
MBAFT-6403	4.5	NA	NA	4.5
Total Credits in Core courses	13.5			13.5

Number of Elective Courses	Credits in each elective course			
Course	Theory	Practical	Tutorial	Credits
Elective course 1	4.5	NA	NA	4.5
Elective course 2	4.5	NA	NA	4.5
Elective course 3	4.5	NA	NA	4.5
Elective course 4	4.5	NA	NA	4.5
Elective course 5	4.5	NA	NA	4.5
Total Credits in Core courses	22.5			22.5

Summer Training (For non-working students)

On completion of the first two semesters in the first year and before the commencement of the third semester in the second year, a student is required to undergo summer training in an organisation. A report based on the summer training shall be submitted within four weeks from the commencement of the third semester. For more information refer page no. 39.

ADMISSION PROCEDURE

Online Registration

Applicants can register themselves for admission to the MBA Programme (2023–2025) through the website https://sol.du.ac.in/ by filling up online registration form and by paying the requisite registration fee (UR/OBC-NCL/EWS: Rs 250/-, SC/ST/PwBD: Rs 100/-) within the specified time period. Admission in the programme will depend upon eligibility fulfillment, merit in the list and availability of the seats.

Programme Fee (Annual):

S.No	Head	Fee (rupees)
1	Tuition fees	10000
2	University student Welfare fund	200
3	College student Welfare Fund	300
4	University Development fund	1000
5	College Development fund	500
6	University facilities and services charges	4000
7	College facilities and services charges	32200
8	Economically weaker section support University fund	150
9	Examination Fee for Semester 1 & 2	3620
	Total	**51970**

*The PwbD category students will have to pay online admission fee of Rs. 12088/- and Examination Fee Semester 1 & 2 : Rs.905/- (12088+905 = 12993/-) at the time of admission
*University reserves the right to change the fee structure.

Essential documents to be submitted online:
1. Recent Photograph and Signature. (In proper size)
2. Self-Attested copy of Class-X Marksheet.
3. Self-Attested copy of Class-XII Marksheet.
4. Self-Attested copy of Graduation Marksheet.
5. Experience Certificate from employer(s), if claiming for admission.
6. No Objection Certificate from current employer.

Additional Documents required for concerned applicants:

- Self-attested photocopy of Reserve Category Certificate of the candidates belonging to OBC/SC/ST/EWS Category and in case of PwBD Category Disability Certificate with 25 minimum 40% disability issued by any Government Hospital, CW certificate
- The certificate of the candidate must have been issued before the date of admission.
- Original Income Certificate, if applying for fee concession/ Financial assistance
- Self-attested photocopy of AAY Ration Card, for Financial Assistance.

Auxiliary information:

- Transaction made at any portal other than the admission portal of SOL will not be accepted. Students are strictly advised to keep all the records of fee payments as a proof for further activities.
- There is no restriction on admission in any course for gap year students.
- It is the basic responsibility of the student to submit the required certificates and documents in support of his/her eligibility, as and when demanded. All admissions are provisional till the verification of original certificates and confirmation by the University of Delhi. DDCE reserves the right to cancel the admission or result of any part of the examination of the concerned degree course of any student who fails to submit the required documents within the stipulated time or any of the certificates is found to be false / invalid at any stage.
- The Merit List for the admission will be displayed on the SOL website https://sol.du.ac.in
- Any person who was/is convicted of an offence involving moral turpitude shall not be admitted to a course of study or shall not be permitted to take any examinations of the University until a period of two years has elapsed from the date of expiry of the sentence imposed on him/ her. However, the Competent Authority of the University of Delhi may exempt any such person from operation of this rule.
- Aggregate marks in respect of examinations where the results shown in grades and standards attained in different subjects (such as the Pre-University /Pre-Degree Examination etc.), then the minimum percentage of the marks for subjects given in standards is taken into account.
- The Candidates must ensure their respective eligibilities to the course to which they apply. The School reserves the right to cancel any admission at any stage, if found ineligible as per rules and regulations prescribed by the University of Delhi from time to time. For any legal proceedings, the jurisdiction shall be the Delhi Courts only.
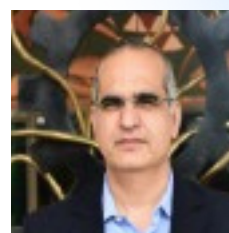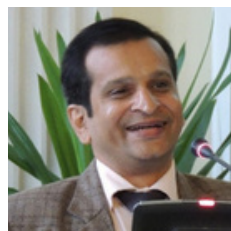
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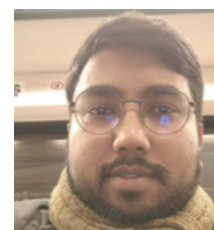
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31	Dr. Vikas Kumar Joshiya	vkjoshiya@yahoo.co.in
32	Dr. S K MIshra	drskmishra66@gmail.com

EXPERT TALK

Mr. Mridul leads the Tourism, Retail and Property sector for MAS (Manufacturing, Agribusiness and Services) Upstream Asia & Pacific team in IFC (International Finance Corporation). He has over 20 years of work experience in Real Estate Investment, Management and Advisory. He is currently involved in developing Investment themes for IFC for Affordable & Rental Housing, Green Buildings and Electric Vehicles. Mridul holds a MBA in Finance from Delhi University and a Bachelors in Planning from School of Planning & Architecture (SPA), New Delhi. He is a featured Angel Investor in Technology Start Ups across sectors.

Prof. Charan Singh has an extensive background in the field of economics and finance. He is the former non-executive chairman of Punjab and Sind bank. He has worked at the Reserve Bank of India in various capacities, including as Research Director for Economic Policy and Debt Management. He has also served as a Senior Economist at the Independent Evaluation Office of the International Monetary Fund in Washington DC. Dr. Singh has published extensively on public policy issues related to the financial sector, banking, and fiscal policy, and has authored and edited several books on these topics. He is currently working on a book about the history of Indian banks. Dr. Singh earned his doctorate in Economics from the University of New South Wales in Australia and has held visiting scholar positions at Harvard University and Stanford University.

Dr. A K Sharan is a full-time regular Dean and Professor at M.R. International Institute of Social Science and Research (Deemed to be University) in Faridabad. He has been an educator, trainer, coach, and counselor for over 35 years.

Dr. Sharan's contributions and obtainment of honors are in the areas of Government/Public Financial Management (PFM). He received formal training (Training of Trainers) at the Asian Development Bank (ADB) in Tokyo, Japan, in 2002. Dr. Sharan has been an open selection full professor for over 15 years at AJNIFM. His core contribution and specialization, of late, has been in the areas of Government/Public Financial Management (PFM) – training, consultancies and research projects. He was also appointed Consultant for the State Finance Commission of the State Government of Tripura in 2018. Dr. Sharan has offered training in the Public Financial Management areas to overseas governments such as Sri Lanka on PFM and Nepal and Afghanistan in Public Procurement and World Bank Procurement Procedures. He has organized training programs for the middle-level officers of the Public Sector Banks (PSBs) in contemporary issues of NPAs and Financial/Project Risk Management in the Banking Sector, involving IMF India Office in New Delhi.

Mr. Manoj Sharma is a finance professional currently working as Senior Assistant Director (Capital Market) in the Serious Fraud Investigation Office(SFIO), Ministry of Corporate Affairs, Government of India. He has a diverse educational background including a Chartered Financial Analyst (CFA), MFA, MBA (Finance), M.com, PGDIBO, UGC-JRF (Commerce) and UGC-NET qualification. He has also completed training on investigations of corporate fraud and corruption sponsored by the United Nations Office on Drugs and Crime (UNODC). Mr. Sharma has over 13 years of teaching experience and has published a research paper and three books on finance and management. He is also a resource person at various institutions of repute and has taken expert lectures at JNU, Delhi Police, HSBC Bank, and other organizations. His areas of interest include capital markets, company law, and foreign investment.

Mr. Ashok Aggarwal has more than 25 years of experience in the finance industry and has a Master of Business Administration from Indian Institute of Management. he has expertise in business development, funds management across various asset classes, risk management, and expertise in equity, debt, commodity, and currency markets. He has worked at IMT Ghaziabad. He has presented at various conferences and online sessions and have published in academic national and international journals. He has taught courses at various business schools served as a guest lecturer, have directorships in various Escorts group companies. He is also an Independent Director on the board of Taurus Asset Management Company Ltd.

Dr. Gunmala Suri is presently working as Professor, Panjab University Chandigarh. Her contribution to the education and industry is globally recognized through several research papers and publications in many national and international journals and presented papers in national and international conferences. She is guiding PhD, Post Doctor Fellow (PDF) students on their research journeys. Additionally, in professional capacity she has worked as a Management Trainer/ Consultant for several corporates. She has 25 years of experience in consulting, HR, research and conferences.

Dr. Pramod Kumar Misra has over 32 Years of experience as Senior Human Resource Specialist in the cross functional areas of Strategic Planning, Human Resource Management, General Administration, Training & Skill CFO services. He is the Director of Niamh Ventures Pvt. Ltd., which is a thinker passionate towards empowerment and growth of HR in any organization. Ability to effectively manage and train manpower and sustain their motivation and satisfaction levels under adverse circumstances. Proficient in Managing the Gamut of HR functions encompassing, HR Policies, Performance Management System, Recruitment, Training & Development, and Employee engagement. Proven experience in people management and handling employee grievances.

Dr. Rashmi Aggarwal is a highly qualified and experienced professional with a Bachelor of Science, law graduate, master's in law, and PhD (Patents Law) from law department, Punjab University, Chandigarh. She started her career as an advocate in the Punjab and Haryana High Court and Supreme Court of India before joining academics. Dr. Aggarwal is currently a professor of law in area of economics, environment, and policy at IMT Ghaziabad and a visiting faculty with IIMs and management institutes in France and Dubai. She has more than 70 publications to her credit in the areas of corporate laws, corporate governance, cybercrimes, labor laws, and intellectual property rights.

Dr. Aggarwal has presented her research work in national and international conferences in India and abroad and has been a visiting professor at various IIMs and reputed institutes abroad. She has also designed and delivered numerous executive training programs for higher education accreditation.

Dr. Aggarwal is also a director in six Indian Public Limited Companies, including deemed Public Limited Companies.

Dr. Rajiv Ranjan Singh has a Ph.D. in Computer Science (Cyber Security) from the University of Birmingham, where he focused on Modelling and Verification of Security Properties and Stealthiness in security Protocols. He also holds a master's degree in Computer Security from the same University. His research interests include Security Protocol Analysis, IoT Security and Privacy, Formal Verification, Data Security and Data Privacy, Big Data Analysis, and Cyber safety education and awareness.

Mr. Rahim Hajiani has been working with the blended learning team at the British Council since 2017. He is a language trainer who trains students online as well as face to face. He has taught a host of courses right from general English, Business English, IELTS test preparation to Academic English and workplace presentation skills. Before joining the British Council, he was a teacher trainer with Teach India, Mumbai Chapter, for over 3 years. During this period, he completed the Cambridge CELTA and a certificate in e- moderating. Rahim also volunteers at an NGO working towards academic support for underprivileged children. He serves as materials writer, teacher trainer and project coordinator. Rahim enjoys baking in his free time and likes to travel.

Mr. Darpan Khurana is Co-Founder of GroMo, A successful Series A FinTech Start-up founded in 2019. GroMo has been part of World Renowned Y-Combinator and is backed by Singapore based SIG Venture Capital. Darpan Khurana is an IIT Delhi alumni and has had successful start-up stints with Housing.com, Snapdeal, Wecash, Incred and many others. Topics that he can talk about:
1) Entrepreneurship - How and When to Start-up
2) FinTech Industry in India - What are the Potential Opportunities in Indian FinTech Space.

Mr. Sarthak Ahuja is an experienced Investment Banker and practicing Chartered Accountant with expertise in areas such as Startup Finance & Legal, Transaction Advisory, Business Modelling and Development and Talent Management. Sarthak Ahuja has authored the Bestselling Book, Daily Coffee & Startup Fundraising, and has received several awards and recognitions for his exceptional work, including the ISB Young Leader Award 2017 and Gold Medalist of the ISB PGP Class of 2017. He has been featured on CNBC TV18's Behind The Billions and has been recognized as the Youngest Indian with 4 Degrees by 23 years by Business Standard and Financial Express. He is a keynote Speaker at various events, including the 21by72 Startup Summit and TEDx.

Mr. Rishi Mehra is a financial expert with 24 years of experience in various areas of finance such as financial planning, management, analysis, risk management, and modeling. He has conducted over 2500 workshops and trained more than 36,000 individuals from Indian and overseas organizations such as NSE, BSE, and Ministry of Finance. He is also a visiting professor at various management institutions and has written several books on finance. In addition, he is a dedicated researcher and has been working on innovating new products and services in the finance industry.

STUDENTS' BYTES

KULDEEP KAPOOR

I am 65 years old and retired from bank. I joined MBA from distance learning this year. I was fully briefed about the course. We were provided with the study material the same day. It was a comfortable experience and the study material provided is rich in nature. I am a postgraduate in mathematics as per my experience the faculty chosen is good and dedicated. I strongly feel that with passing time the brand value of the course will increase. As and when we approach the faculty with our doubts, they are available and follow up with our problems. I am fully satisfied with the experience. I hope SOL will put efforts for industrial recognition of the course to help young generation with employment opportunities.

SADHNA

I joined MBA from DDCE. My overall experience is very nice. The department is providing us good quality study material as well. The classes are in hybrid mode. The quality of class is very good. Teachers are giving lectures with the help of PPTs to help students understand better. It is very nice to attend classes and I want to thank the department for giving us good quality education.

RAJAT

I am doing MBA from DDCE, SOL. My experience till now has been really good. Study material has been provided to us at the start of our session. Teachers take online classes and we also have classes on Sundays in physical form. The faculty is well experienced.

TUSHAR

I am a student of DDCE, SOL. Classes commence regularly in hybrid mode. Department has its own youtube channel through which we get recordings of our offline sessions. The experience has been smooth till date.

ABHISHEK MEHRA

We have been delighted to be part of this program. We have been having regular classes, online as well as offline physical Classes are highly informative and faculty members are highly qualified and supportive. We have the fortune to be studying at the prestigious Delhi University and this new program has offered us new opportunities of growth in personal as well as professional fields. With no attendance restriction this program is designed for students as well as job-oriented people who can easily attend the evening classes and write the exams with the help of compiled self-learning material provided by the University.

STUDENTS BYTES

AJAY KUMAR SONKAR
I am MBA student from Allahabad, UP. With the reputation of University of Delhi and my love for management I started with this course. From the point of admission till today it all felt like a fun ride. My teachers are supportive, they take our doubts actively in both forms of classes. I feel students are enjoying the course and teaching methods a lot. I really feel that this course will be a significant step towards my career growth.

KALPANA
I am an MBA student of DDCE, SOL, DU. I am taking classes on a regular basis. Teachers take our doubts in online as well as offline mode. We are Studying From the study material provided. Faculty are cooperative and supportive.
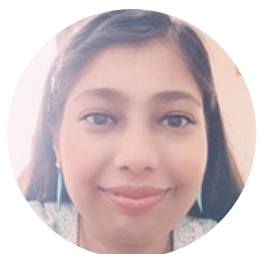
AKANSHA BANSAL
Having knowledge of business and skills to manage it, is very much required in today's time. Hence, pursuing Masters in Business Administration from School of Open Learning which is itself an integral part of University of Delhi, is an immense pleasure and wonderful opportunity for my career's growth.

SHAHBAZ AHMAD
I'm from Uttar Pradesh. I got admission in DU SOL MBA. After getting admission the officials organised orientation program for the new batches on the succession of 100 years of University of Delhi. They facilitates us with greetings and moreover on the same occasion they distributed us the study materials in the form of soft copy as well as hard copy also. They also introduced online classes by appointing high qualified lecturers and offline classes on Sunday. We the students getting all the help and support from the teacher and management.

HUDA
Professionally I am working as a business analyst with EXL Services. Since enrolling into the MBA program by SOL, University of Delhi, I have come a long way. My understanding of real financial world has greatly improved. The faculty and the network of students have an immense role to play in that. In all respects, it has been a great effort by the management team to bring together an impossible number of students in such a limited time span. A single point of improvement that I will suggest is – to pre-train the faculty to operate the technology utilized in offline and online lectures.
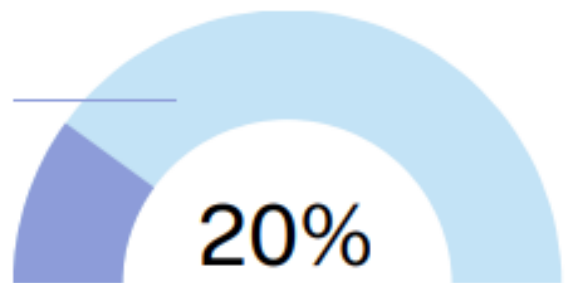
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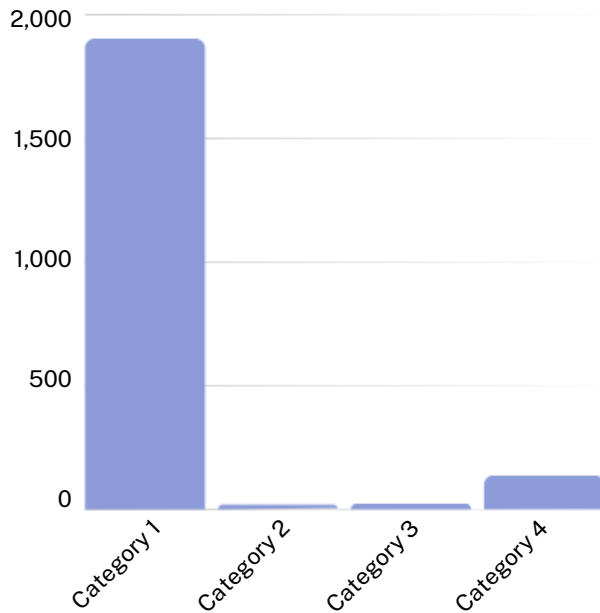
Category 1: Graduates
Category 2: MBBS/BDS/MD/ MDS degree holders
Category 3: Group A Officers of Govt. and Public Undertaking Organizations
Category 4: those having experience of 2 or more years in Corporate Houses/Hospitality and Transportation Sector/Industry/Service Sector/Self-employed professionals
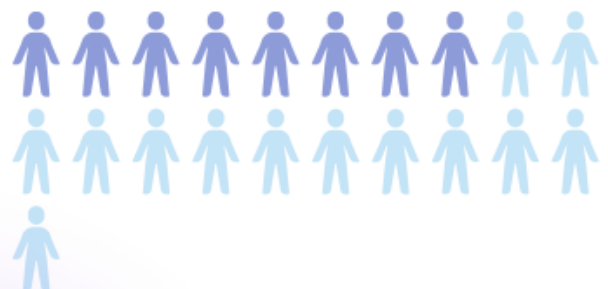

20%

Students join SOL from all over the country. Approx. 20% of the students in MBA programme are non-delhites.

Above 5 years: 8.9%

Non-Working Students: 46.6%

1 to 5 years: 44.5%
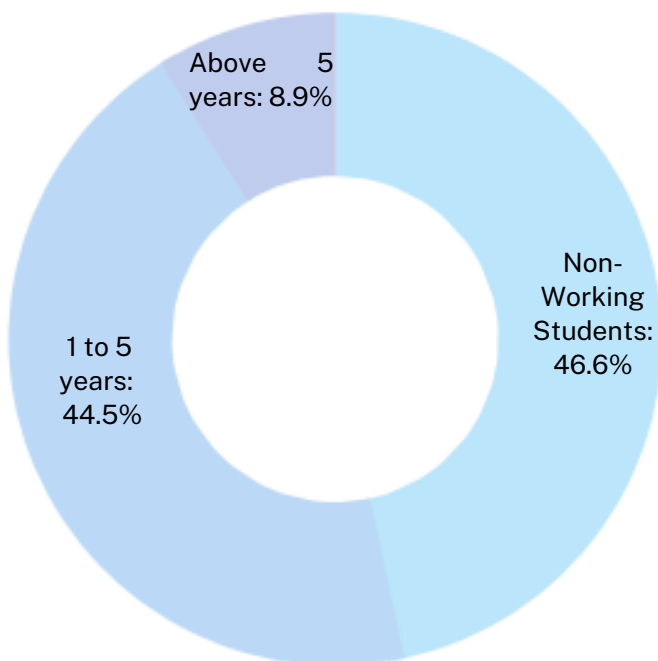
More than 50% of students enrolled in the programme have working experience in different sectors and industries.

Approx. 40% of our students are females.

INTERNSHIPS

Internships are crucial for MBA students as they provide an opportunity to apply theoretical concepts in real-world scenarios, gain practical experience, and develop problem-solving skills. SOL understands the significance of internships and facilitates them for students to explore diverse industries and job roles. The institute placement cell connects students with various companies and organizations, offering a wide range of internship opportunities. Furthermore, SOL also offers internship program with OLDC to provide hands-on experience to students and expose them to the latest industry trends and technologies.

SOL has made summer internships mandatory for all non-working MBA students in their second year. This requirement ensures that students gain practical experience before completing their degree and entering the workforce. The institute believes that internships are essential in preparing students for the challenges of the professional world, making them better equipped to handle complexities in their chosen field and make informed career decisions.

To ensure that students are well-equipped with the necessary skills and experience, it is essential to have a **mandatory internship for all students pursuing MBA**, lasting a **minimum of 8 weeks** (one or a sum of two internships for four weeks each). The students should explore internship by their own, School of Open Learning (SOL) will facilitate the process by providing a **bona fide certificate.**

At the end of the internship period, students are required to submit an internship report in PDF format.
Working executives can engage by identifying their job responsibilities and association with the organization. The report should also cover the following:
a) Problem Identification where you are currently working
b) Nature and Causes of the problem
c) Financial implications and impacts on the organization of the problem
d) Suggested solutions
The internship report should be in proper sequence in prescribed FORMAT as mentioned on the website.

ENTREPRENEURSHIP CELL

The Indian government has launched various initiatives such as Skill India, Start Up India, Make In India, and National Digital Library to promote self-employment and entrepreneurship in the country. However, the implementation of these schemes often falls short, resulting in limited accessibility for beneficiaries. To address this gap, the School of Open Learning (SOL) at the University of Delhi, North Campus, established the Entrepreneurship Cell - Incubator and Accelerator Center of Excellence in 2018.

The Entrepreneurship Cell supports students and alumni of SOL, as well as deserving applicants from various categories such as SC/ST/OBC, Divyang, North Eastern Region, Women, and Unemployed Youth, to promote self-employment and Make In India in both rural and urban areas across India. The initiative offers career management services, guidance in identifying suitable career options, skill development through various courses, and mentoring support for setting up startups and scaling existing businesses.

The outcomes of this project include the development of training plans for skill development courses, business plans for entrepreneurship projects, access to government schemes such as funding under PMEGP, MUDRA, and CGTMSE, and marketing assistance under GEM Scheme, MSMEMart (NSIC), and Public Procurement Policy-MSME.

Additionally, the Entrepreneurship Cell develops entrepreneurship education content such as guides, toolkits, booklets, and checklists for underserviced sections of the community. Students can contact the Entrepreneurship Cell through various modes of communication, including online and offline registration, phone, and email. The initiative maintains regular communication with students through SMS and notices on website of SOL.

The Entrepreneurship Cell aims to bridge the gap between government schemes and their implementation by providing skill and entrepreneurial support. It follows a T-point approach, providing skill development services, internship and volunteering projects, placement assistance, knowledge webinars and classroom sessions, career counseling and guidance, international pathways, and focus groups for alumni and deserving applicants.

The initiative also offers access to curated courses in skill development and mentoring support for all phases of an entrepreneurial cycle. Additionally, it provides resources to become job-ready, such as CV and cover letter writing assistance, and guidance on international pathways for higher education, startups, and jobs.

The Entrepreneurship Cell collaborates with academic institutions and colleges in the University of Delhi and beyond to provide joint programs and workshops. It also maintains a dedicated YouTube channel and WhatsApp group for virtual mentoring support to reach more students.

NATIONAL & INTERNATIONAL MOUs

UMAP International Secretariat

British Council New Delhi, India

X Culture
Bryan Campus of Business and Economics
The University of North Carolina at Greensboro, USA

International Association of Project Managers, Principality of Liechtenstein, **IAPM**

Western Sydney University, Australia

Master Union

Kansai University of International Studies, Hyogo , Japan

SANKALP SOCIETY

In order to advance knowledge in the areas of commerce and other academic disciplines and to foster connections between students and SOL faculty members, SOL established its first commerce society, known as SANKALP. SANKALP-The Commerce Society gives students the chance to speak with business professionals and serves as a catalyst for the students overall growth. The primary goals of this commerce society are to foster leadership and teamwork among the students while also fostering connections between the students and the faculty and allowing them to interact with other subject experts. Quizzes on management and business topics, essays, drawing contests, group discussions, and debates on current problems are some of the activities that were organised by the society.

Placement Assistance

The School of Open Learning (SOL) at the University of Delhi has established a Placement Cell to assist its students in finding suitable job placements after completion of their studies. The cell also helps students identify their career goals and provides them with an edge in the competitive job market. The placement cell provides the latest information regarding job vacancies through its fully functional website, SMS, notices, and links on the SOL portal. The vision of the Placement Cell is to act as a bridge between the corporate sector and the students, ensuring a smooth and hassle-free process that benefits both parties. SOL has organized more than 17 Placement Drives with different employers, and 3 Mega Job Fairs for Persons with Disabilities (PwBD) category, where students from all Delhi University colleges participated and were well placed in various sectors. In February 2022, the Placement Cell organized its first job fair for differently-abled candidates in association with Samarthanam Trust for Disabled. More than 800 skilled job seekers participated in the event, and around 20 companies were present. Three companies conducted online interviews for candidates with orthopedic and visual impairments. In April 2022, the Placement Cell organized its second Mega Job Fair for PwBD candidates and regular college students. Over 240 skilled job seekers and 23 companies participated in the event, with 80+

candidates being selected. In May 2022, the Placement Cell organized a placement drive for Business Development Executive (AXIS Bank) in collaboration with NIIT Ltd. About 800 students registered under the Placement Cell were invited via SMS, and 48 students walked in for the interview. 21 students appeared for the first round of interviews, and 15 students were selected. Seven students went to the branch (AXIS BANK) for the final interview, and four students were selected and offered training. The Placement Cell organized a mega drive with "SUD" in January 2023 in SOL West Regional Center, Campus of Open Learning, Keshav Puram. "SUD" is a collaboration between & Union Bank of India and Japanese Company & Daiichi. Furthermore, the Placement Cell organized its 3rd Mega Job Fair for PwBD candidates in February 2023, where more than 800 students were invited via SMS, and 350+ PwBD job seeker students and 15 companies participated in the Job Fair. In addition to bringing a varied list of recruiters to campus, the Placement Cell also organizes workshops, seminars, and internship opportunities for the students. The Placement Cell continuously strives to connect with more recruiters to provide excellent placement opportunities for the students.

Student's Support Services

Study Material

1. As per DEB guidelines preparation and provisions of study material without any cost to all the students of Department/School is mandatory requirement. Accordingly, the syllabus for such papers of the course is divided into suitable number of lessons. These lessons are prepared by experienced teachers and cover the entire course prescribed by the University of Delhi. The soft copy of the study material is available on SOL Website. The printed study material is either sent by post or distributed at concerned regional center.

2. This year the competent authority has decided to give rebate of Rs. 400/- in Admission Fee to those students who do not require study material in hardcopy format as an incentive for ecofriendly initiative by saving paper. However, The soft copy of the study material will be available on COL/SOL website without any cost.

3. Rs. 600/- will be charged from the students who wish to take study material in Hardcopy Format later on after having taken a rebate of Rs. 400/- at the time of submission of admission fee.

Open Learning Development Centre (OLDC)

The Campus of Open Learning has established an Educational Technology Lab, Open Learning Development Centre (OLDC) as a resource Centre at Academic Research Centre opposite SGTB Khalsa College, University of Delhi, Delhi-110007. It has been providing technical and resource support for developing basic skills as well as advanced expertise in the field of Distance and Open Education. In OLDC there are laboratories for audio-video e-content development.

There is a well equipped studio which contains all modern equipment to address the present needs of open and distance education/online education.

Library Facilities

The Department/School has a library at the Main Campus as well as at its South Regional Centre and at West Regional Centre, Keshavpuram Delhi. The library has ample collection of textbooks, general books, reference books, journals and magazines. The following services/facilities are provided in the library:

1) Registration & Renewal of membership
2) Lending service
3) Reference Service
4) Reading Room facility
5) Book Bank facility
6) N-List (National Library and Information) Services
7) DELNET (Developing Library Network) Services
8) EOC (Equal Opportunity Cell) for visually impaired students
9) Web OPAC Service

The SOL (COL) library subscribes the online database i.e. "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", The N-LIST database provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at the INFLIBNET Centre. The students and faculty member of SOL, COL (Campus of Open Learning) can access e-resources and download articles required by them directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre. Separate login Id will be created for each of the SOL library users and the authentication link will be sent to user email Id. After authentication one can access (remotely) more than 160000 e-book and more than 10000 e-journals in the said database.

The book/books will be issued for a fortnight (15 days) only.

The timings of the library (Subject to change) are as follows: **09.30a.m. to 5.00 p.m.** (Except Sundays and holidays). On Sundays and other Holidays, the library will remain open during Academic Counselling Session, PCP Classes. All students are advised to get themselves registered with the library within TWENTY DAYS OF THE ALLOTMENT of their Department/School Admission Numbers. Students desirous to become members of the library will have to bring with them the fee receipt along with their Identity Card for registration. Students shall carry their Identity Card on every visit to be shown at the library gate. If this card is lost by the student, a duplicate can be obtained from the School on payment of Rs. 30/-. If any book(s) issued is/ are lost, the students will be required to replace it by the latest edition of the book(s). Reference Books and Magazines are not issued under any circumstances.

Book Bank

The Department/School has the facility of Book Bank for the marginalized/weaker section student wherein sufficient number of books are provided to these students through the semester. The criteria for availing books from the Book Bank is the same as in the case of fee concession.

Identity Card

Every student is required to have an Identity Card of the Department/School. The student can download the same from SOL website
https://sol.du.ac.in.

Student Counselling Facility

Members of the teaching departments are available to solve the academic problems of the students on all working days in the Department/School at the Main Campus only. The availability of the members of the teaching department is displayed on the website.

Academic Counselings Session (ACS)

The Department/School will provide sufficient number of Academic Counseling Sessions on Sundays/Gazetted Holidays at various Regional Centers and other identified Learning Support Centres for their MBA Students. The lectures are provided by well experienced faculty of University of Delhi and other educational institutions to understand the course in more professional manner.

GRIEVENCE REDRESSAL SYSTEM

There is a committee set up for addressing the students' grievances of each and every kind. Internal Complaints Committee (ICC) The administrative staff list is provided on the website to contact the required person.

Internal Complaint Committee (ICC)

For more information you can visit :

https://web.sol.du.ac.in/misc/iccweb/

Administrative Staff

ADMINISTRATIVE STAFF			
Designation	Name	Email Id	Contact Number
Deputy Registrar	Dr. O P Sharma	Opsharma67@sol-du.ac.in	27008310
	Raja Ram	rajaram@sol-du.ac.in	27008330
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	Prem Raj (General Section)	pradeepbajpayee@sol-du.ac.in	27008320
	Ms. Suman Gagneja (Add. Charge South Regional Centre)	sumangagneja@sol-du.ac.in	27008362
	Ashwani Kumar (Add. Charge Accounts)	ashwani@sol-du.ac.in	27008335
	Bache Singh Satpola (Add. Charge Unit I-VIII)	bssatpola@sol-du.ac.in	27008458
	Mukesh Chand Meena (Add. Charge Mailing and Printing)	mukeshm@sol-du.ac.in	27008455
	Sh. Rajesh Kumar (Add. Charge AR Estab)	Rajeshkumar2@sol-du.ac.in	27008333
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	Ashwani Kumar, Accounts I	ashwani@sol-du.ac.in	27008335
	Meena Kumari, Unit IV	meenakumari@sol-du.ac.in	27008318
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	Bache Singh Satpola, Unit III	bssatpola@sol-du.ac.in	27008458
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	Umesh Chandra, PCP		27008428
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	Ashok Kumar, Estab. II	Akumar1973@sol-du.ac.in	27008331
	Khajan Chand, ILLL	khajanchand@sol-du.ac.in	
	Vishal Taneja, General	vishaltaneja@sol-du.ac.in	27008392
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	Varun Sharma	varuns@sol-du.ac.in	
	Rishabh Dev Bhardwaj	rishabhb@sol-du.ac.in	
Book Producer	Vijay Bhandari	vbhandari@sol-du.ac.in	27008364
Senior Personal Assistant	Sunil Kumar	sunil@sol-du.ac.in	27008304
In charge Library	Ms. Preeti Sharma	preeti@sol-du.ac.in	27008338
Production Superintendent	Bhuvan Singh Rawat	bhuwan@sol-du.ac.in	

Note: Please add 011 – state code if you are dialing from outside Delhi.

Gallery

ADMINISTRATIVE STAFF			
Designation	**Name**	**Email Id**	**Contact Number**
Deputy Registrar	Dr. O P Sharma	Opsharma67@sol-du.ac.in	27008310
	Raja Ram	rajaram@sol-du.ac.in	27008330
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Frequently Asked Questions

1.What is the mode for submitting admission and examination form?	**Candidates can submit both examination and admission forms through online mode only.**
2. In which format will the study material be provided?	**The study material is available in both online and printed format. In case students do not opt for the hard copy of the study material, then Rs. 400/- will be less in the head of "College Facilities and Services Charges". Further, online material will be freely available on the SOL website.**
3. What is the Minimum Eligibility for taking admissions?	**Refer page no 17.**
4. How can the students register themselves with the library after seeking admission?	**The students can register themselves with the library after showing the Fee Receipt in original, along with their respective Identity Cards.**
5. Is CUET compulsory to take admission in the course?	**No, as per Distance Education Bureau (DEB) guidelines, CUET is not mandatory for the candidates who want to take admission in the Department/School.**
6. What is the mode of submitting admission and examinationform?	**Only Online mode.**
7. What could be the centre for the examination?	**Only Delhi will be the centre for examination.**
8. If student doesn't appear for any examination, then will he/she will be promoted to next semester?	**For promotion criteria Refer to page no 14**
9. If student is unable to complete MBA in two years, then will they have take the re-admission?	**Please Refer to Page no 17**

Contact

You can visit us here

Instagram
https://www.instagram.com/dusolofficial/
https://www.instagram.com/duoldcofficial/

Facebook
https://www.facebook.com/SOLUnivofDelhi/
https://www.facebook.com/profile.php?id=100083973922879

Twitter
https://twitter.com/sol_univofdelhi

Youtube
https://www.youtube.com/@DUSOLOfficial

Linkedin
https://www.linkedin.com/in/ddce-sol-col-du

OTHER COURSES OFFERED BY SOL

Undergraduate Programmes
- Bachelor of Business Administration (Financial Investment Analysis) (BBA-FIA)
- Bachelor of Management Studies (BMS)
- Bachelor of Arts (Program)
- Bachelor of Arts (Hons.) English
- Bachelor of Arts (Hons.) Political Science
- Bachelor of Commerce (B.Com)
- Bachelor of Commerce (Hons.)
- Bachelor of Arts (Hons.) Economics
- Bachelors of Arts (Hons.) Psychology

For more information please visit https://sol.du.ac.in/

Postgraduate Programmes
- Master of Library and Information Science (MLISc)
- Master of Arts (Hindi)
- Master of Arts (History)
- Master of Arts (Political Science)
- Master of Arts (Sanskrit)
- Master of Commerce (M.Com)
- Bachelor of Library and Information Science (BLISc)
- Post Graduate Diploma in Automated and Digital Library Management (PGDADLM)

For more information please visit https://sol.du.ac.in/