

School of Open Learning
(Campus of Open Learning)
University of Delhi

Notice

Date: 02/03/2020

Based on the Minutes of the meeting of the officials of University of Delhi to examine various grievances of the Undergraduate students registered with the School of Open Learning (SOL), University of Delhi under CBCS Semester Scheme -2019-20 held on 23rd December, 2019, it is hereby informed to all concerned the following:

- a. That as per the ODL (Open and Distance Learning) guidelines of DEB-UGC, SOL will conduct Academic Counselling Sessions to resolve the doubts of the students.
- b. The academic departments of SOL will prepare an adequate teaching plan for all subjects for the number of Academic Counselling Sessions and all concerned Academic Counsellors be directed to strictly follow the same teaching plan across all the Study Centres.
- c. The teaching plan will take into consideration – One, Number of units/topics/lessons to be covered in a particular Academic Counselling Session and Two, fixing one session for clearing of doubts of students relating to the earlier counselling sessions after some academic counselling sessions are completed.
- d. N.B: An Academic Counselling Session is different from regular classroom teaching. The total number of Academic Counselling Sessions are limited as they are organised on Sundays and Holidays at some colleges under University of Delhi.

Issued by
O. S. D

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Action taken

Based on the decision of the Committee to examine various grievances of the students, a teaching plan has been prepared as given below:

**Teaching Plan for Academic Counselling going on at various centres on
Saturdays/Sundays/Holidays**

1. Academic Counsellors/ Resource Persons must refer to the following:
 - ✓ CBCS Syllabi (Revised in 2019) available at <https://sol.du.ac.in/info/cbcs-resources>.
 - ✓ Question papers of previous semester to give idea to students about the kind of questions that they may have to answer in the examination.
2. Academic Counsellor should cover the number of units as instructed by the concerned department in one session keeping in view that counselling sessions which are very limited in number are not same as classes in a regular mode.

N.B: An Academic Counselling Session is different from regular classroom teaching. The total number of Academic Counselling Sessions are limited as they are organised on Sundays and Holidays at allotted colleges under University of Delhi.
3. After completion of three academic sessions, there will be a session to clear the doubts of students relating to the past three academic sessions.
4. Academic Counsellors are expected to strictly adhere to the Timetable.
5. Academic Counsellors are expected to reach the centre at least 10 minutes before the allotted time for the academic session.
6. Academic Counsellors are required to be in touch with the TIC /Member PCP of the concerned department of SOL to sort out academic problems, if any.
7. The non-teaching staff stationed at the centre will assist the Academic Counsellor at the centre.

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