

**UNIVERSITY OF DELHI**

**ESTAB. Br. II (I)**

**APPLICATION FOR LEAVE**

1. Name of Applicant: \_\_\_\_\_
2. Post held: \_\_\_\_\_ (Ad-hoc/Temporary/Permanent)
3. Section: \_\_\_\_\_
4. Nature of Leave applied for: \_\_\_\_\_
5. Period of leave applied for: \_\_\_\_\_ days from \_\_\_\_\_  
to \_\_\_\_\_
6. Saturdays/Sundays and holidays if any proposed to be prefixed / suffixed to  
leave \_\_\_\_\_
7. Grounds on which leave is applied for: \_\_\_\_\_  
\_\_\_\_\_
8. Address during leave: \_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_\_\_

Signature of Applicant